

Resolution # 9-1

WHEREAS, County policies and procedures require both the assigned oversight committee and the County Board to approve all requests to procure goods and/or services costing \$30,000 or more; and,

WHEREAS, the Department of Sangamon County ETSD wishes to procure goods and/or services from Hinshaw for the purpose of Professional Services (attorney fees) in the amount of approximately \$60,000; and

WHEREAS, this purchase will allow Hinshaw to provide Professional Services; and

WHEREAS, as documented by the approval of this resolution, ETSD Committee has approved the ETSD Department's request to procure the items specified and the committee recommends that the County Board approve procurement of the same, and;

NOW, THEREFORE, BE IT RESOLVED that the Sangamon County Board, in session this 8th day of April, 2019, approves the procurement of the goods and/or services detailed above. The Elected Official/Department Head is authorized to sign required documents to execute the provision of this procurement.

FILED

MAR 07 2019

Don Hays
Sangamon County Clerk

Attachment: Purchase Order form

RECEIVED
2660

MAR 07 2019

Andy Goleman
SANGAMON COUNTY AUDITOR

Approved by the ETSD Committee

2/20, 2019

_____, Chairman _____, Member
_____, Member _____, Member
_____, Member _____, Member
_____, Member _____, Member
_____, Member _____, Member
_____, Member _____, Member
_____, Member

SEE
Attached
Minutes

Sangamon County Purchase Order Template
(Pre-ERP Implementation)

-- Purchase Orders are required for all Informal Quotes (>\$3,500) and Formal Solicitations (>\$30,000)

Department Information

Department Sangamon County ETSD
Employee Contact Amanda Brewer

Purchase Request Information

Vendor Hinshaw
Purchase Description Professional Services (attorney fees)
Quantity _____
Price Per Unit _____
Total Price 60000
G/L 038.911.551.001

Tracking

PO Number 2132019HINS (not suitable for bidding)
(Manually assigned by Department)
Date: _____

Legal Review (if applicable; see below) _____
Sent to Auditor's Office for Review _____

Note: PO request documents need to be to the Auditor's Office 5 business days prior to the oversight committee meeting.

Auditor's Office Review Completed Irvin & Co. 2/14/19

Approved by Oversight Committee Joe M. Powell

Approved by County Board (if applicable) _____

*County Board Resolution Required

Note: Please attach all required documents such as quotes, bids, rfp's, evaluations, etc.

Legal Review is required for:

- All services being performed for or on behalf of the County
- All goods in excess of \$10,000 per year
- Any goods or services being procured through an RFP/Bid Process
- Intergovernmental/Interagency Agreements
- If a vendor or other agency requires a contract or written agreement.

SANGAMON COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

2000 Shale St., Springfield, Illinois 62703 Tel (217) 753-6839 Fax (217) 753-6372

Christopher S. Mueller
Executive Director

Emergency Telephone System Board
Joe Powell, Chairman
Tom Chi, Vice Chairman
Rich Coon, Member
Jim Good, Member
Dan Parrish, Member
Dick Rentschler, Member
Ken Winslow, Member

Sangamon County Emergency Telephone System Board Monthly Meeting Minutes Wednesday February 20, 2019

Chairman Joe Powell called the meeting to order at 12:07pm. Also in attendance were Vice Chairman Tom Chi, Member Rich Coon, Member Dick Rentschler, Member Dan Parrish, Member Ken Winslow, Attorney Rusty Reed, Director Chris Mueller, Center Manager Chris Martin, Deputy Director Matt Broche, and Mrs. Amanda Brewer.

The January minutes were passed out and reviewed. Member Coon made a motion to approve the January minutes. Member Parrish second. Motion carried. Passed by all.

No Visitors

Old Business:

The SCCDS monthly report was passed out and discussed. See report.

The Fiscal report was passed out and discussed. See report.

Phone Upgrade Update – Director Mueller advised the board that we did receive the response back and we only got one from AT&T and that we have met with them already. Will discuss further in New Business.

Furniture console update – Center Manager Martin took a crew over to Macon County to look at their consoles, which are also from Watson's. We will be starting the RFP process in March.

OEM update – We are currently during a trial run with a touch screen monitor for what could potentially be the County EOC.

PSAP2 Update – Director Mueller advised the board that we do have a price for the update and will get into that under New Business.

Director Mueller explained to the board that we have applied for a grant for the Nice recording system that will probably only cover for the dispatch center here. Deputy Director Broche advised the board that AT&T can provide the circuit that we need to, instead of going through the IG with the County and City with CWLP. He would like to get more information from AT&T and make sure that there is no insulation fee and it may be better just to get the extra circuit through AT&T

instead of having to make changes to the IG. There was discussion also that Starcom is looking at getting rid of the T1 lines (circuits) and could just have one fiber circuit. Member Coon would like to make sure that the rural areas will be able to connect too, because they use the cities dark fiber. Director Mueller also advised that PSAP2 is finally getting some attention that is needed for down there. Center Manager Martin explained to the board that with getting the upgrade done down there on the starcom, it will free up space and will be a lot better down there. The board would like for Deputy Director Broche to find out about the install fee and we will look at getting our own high speed fiber and keeping the one with the county as well. Please keep the board updated on this.

New Business:

The purchase order for Prairie State Plumbing & Heating in the amount of \$15k was passed out and reviewed. Member Rentschler made a motion to approve. Member Coon second. Motion carried. Passed by all.

The purchase order for SCCDS for ETSD's 10% of FY19 budget in the amount of \$521,501.29 was passed out and reviewed. Member Parrish made a motion to approve. Vice Chairman Chi second. Motion carried. Passed by all.

The purchase order for Sangamon County Building & Grounds for janitorial and ETSD's half of the UPS in the total amount of \$15k was passed out and reviewed. Vice Chairman Chi made a motion to approve. Member Winslow second. Motion carried. Passed by all.

The purchase order for Hinshaw for professional services in the amount of \$60k for FY19 was passed out and reviewed. Member Rentschler made a motion to approve. Member Coon second. Motion carried. Passed by all.

The purchase order for CWLP for our water and electric in the amount of \$66,120 was passed out and reviewed. Member Parrish made a motion to approve. Member Winslow second. Motion carried. Passed by all.

The purchase order for Schneider Electric for the maintenance for the UPS at 2000 Shale St. in the amount of \$6,215 was passed out and reviewed. Member Rentschler made a motion to approve. Member Parrish second. Motion carried. Passed by all.

The purchase order for Siemens for the maintenance for the Fire Systems in the amount of \$5k was passed out and reviewed. Vice Chairman Chi made a motion to approve. Member Rentschler second. Motion carried. Passed by all.

The purchase order for Motorola for the maintenance for the Radios/Starcom for \$125,543 for FY19 was passed out and reviewed. Member Winslow made a motion to approve. Vice Chairman Chi second. Motion carried. Passed by all.

The purchase order for Altorfer for the maintenance for the generator in the amount of \$6k for FY19 was passed out and reviewed. Member Parrish made a motion to approve. Member Winslow second. Motion carried. Passed by all.

The purchase order for Republic Services for the garbage services for FY19 in the amount of \$5k was passed out and reviewed. Vice Chairman Chi made a motion to approve. Member Coon second. Motion carried. Passed by all.

The purchase order for Aramark for the rug services for FY19 in the amount of \$4,200 was passed out and reviewed. Vice Chairman Chi made a motion to approve. Member Winslow second. Motion carried. Passed by all.

The purchase order for AT&T for the phone upgrade to the 911 center in the amount of \$614k was passed out and reviewed. Member Parrish made a motion to approve. Member Winslow second. Motion carried. Passed by all.

Director Mueller told the board that we did get a reply back for the RFP for the phone upgrade from AT&T and they were the only ones. County board will approve at their next meeting on March 12th, and once approved AT&T will be ready to start the next day. We have grant money for this upgrade that has to be used by June 30th, 2019.

Director Mueller advised the board that we got the cost of the Starcom update in PSAP2 from Motorola. The price would be up to \$522,872 and not to exceed this dollar amount. This would give them the ability to start the process of updating PSAP2. Then this would allow the negotiating to continue with the City and the County. We would like to get our end started so that the backup center can be used if we need to be down there. The board did discuss that the ETSD would not be putting up money for other departments to do the upgrade for the radios. Member Coon made a motion to approve for the Starcom Radio upgrade for PSAP2 up to and not exceed the dollar amount of \$522,872. Member Parrish second. Motion carried. Passed by all.

Director Mueller advised the board that we have to look at getting a new AC unit for the UPS/Radio room. We are looking at getting one that is duct free and more efficient.

Member Winslow made a motion to adjourn at 1:38pm. Vice Chairman Chi second. Motion carried. Passed by all.